

Master Program in Money and Finance (MMF)

Guidelines Winter Term 10/11



MASTER

House of Finance

Preface

Welcome to the Master's program in Money and Finance!

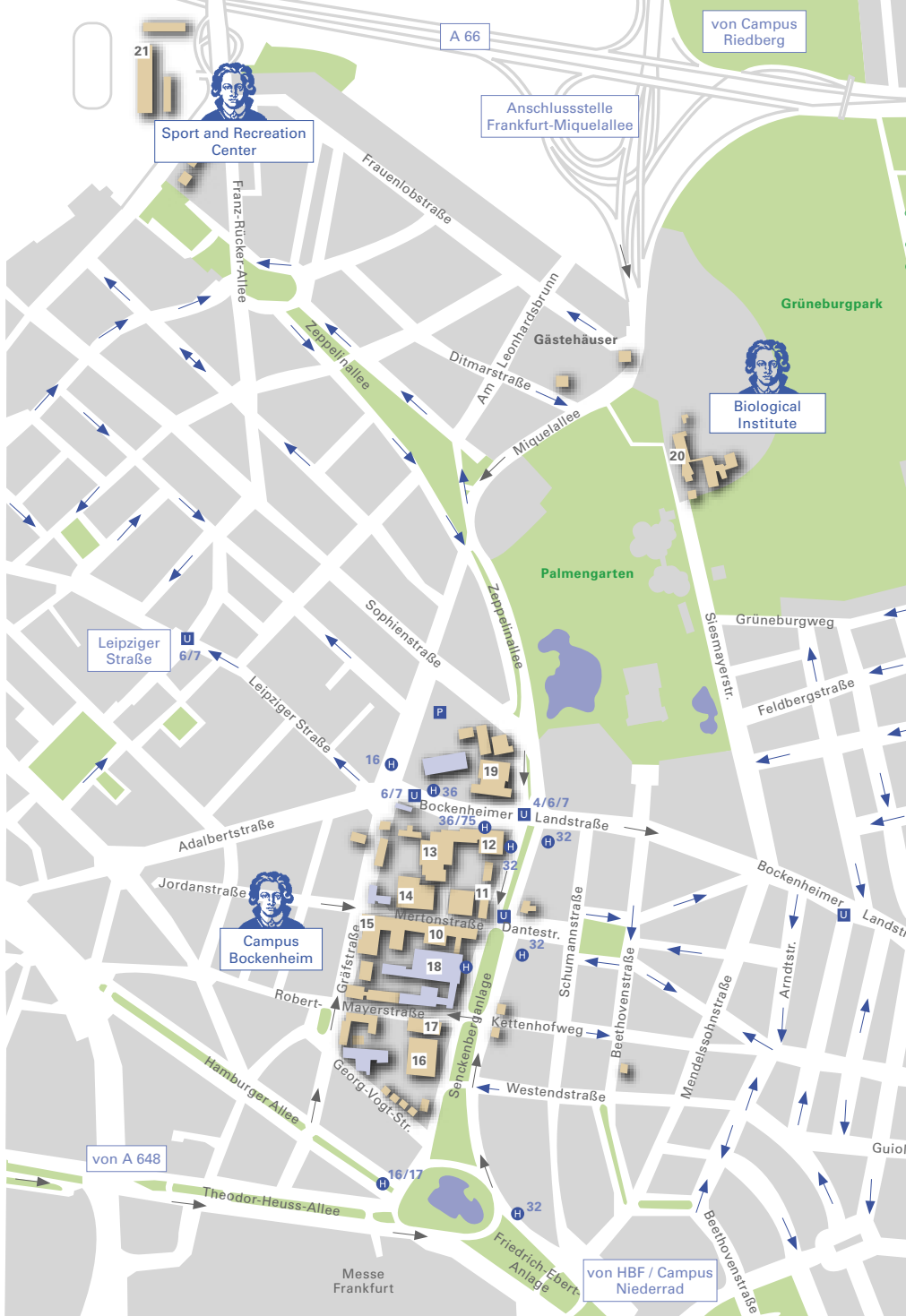
The Faculty of Economics and Business Administration is happy to welcome you to the Master's program in Money and Finance. The Master's program in Money and Finance (MMF) is an innovative joint venture of the Department of Money and Macroeconomics and of the Department of Finance, both located in the new House of Finance. The program is based on two innovations: the combination of finance with money and macroeconomics; and the opportunity to be taught both by academics and by financial practitioners in a leading financial center and the only city in the world with two central banks (the ECB and the German Bundesbank).

I am confident you will find that the program offers you an ideal, intellectually stimulating, and challenging setting in which to prepare for your professional careers in central banking, commercial banking, insurance and other financial services. I wish you a successful start and an enjoyable intellectual journey.

Prof. Michael Haliassos, Ph.D.
Program Director, Master's Program in Money and Finance
Goethe University Frankfurt

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Map Campus Westend

- 1 Lecture Hall
- 2 Cafeteria
- 3 House of Finance
- 4 RuW building (Law)
- 5 RuW building (Economics)
- 6 Student Dormitories
- 7 Ecclesiastic meeting Center
- 8 Kindergarten
- 9 Main building

directions:

- Underground: U1, U2, U3 to station "Holzhausenstraße" then 300 m footpath over Bremer Strasse
- Bus: Line 36, 75 to station "Campus Westend/ Universität"

Map Campus Bockenheim

- 10 Main building (Aula)
- 11 Juridicum, university board, HRZ, International Office
- 12 "Labsaal" (conference room I, II)
- 13 Neue Mensa, Sozialzentrum (conference room III, central student counselling and advisory service, registration office)
- 14 Student Union (AStA)
- 15 Lecture Halls (H 1 – 16, H I – VI)
- 16 AfE-Tower
- 17 FLAT
- 18 Senckenberg Museum
- 19 University library Johann Christian Senckenberg
- 20 Biological Institute (Siesmayerstraße 70)
- 21 Sport & Recreation Center (Ginnheimer Landstraße 39)

directions:

- Underground: U4, U6, U7
- Tram: Linie 16
- Bus: Line 32, 36, 50, 75, n1
- Station "Bockenheimer Warte / Universität"

Timetable Winter Term 10/11

| | Monday | Tuesday | Wednesday | Thursday |
|------------------|--|---|---|---|
| 10.00 – 12.00 am | Fundamentals in Econometrics weekly HZ 8 | | Fundamentals in Econometrics bi-weekly HZ 8 | |
| 12.00 – 2.00 pm | Fundamentals in Macroeconomics weekly HZ 8 (from 1 – 3 pm) | Corporate Finance and Valuation weekly HZ 7 | Corporate Finance and Valuation bi-weekly HZ 8 | Capital Markets and Asset Pricing weekly HZ 8 |
| 2.00 – 4.00 pm | | | Fundamentals in Microeconomics weekly HZ 8 (2 – 5 pm) | |
| 4.00 – 6.00 pm | Fundamentals in Macroeconomics bi-weekly HZ 7 | | | |
| 6.00 – 8.00 pm | | | Capital Markets and Asset Pricing weekly HZ 8 | |

The course overview can be found via QIS/LSF:
<http://go.uni-frankfurt.de>

Important Deadlines for the Winter Term 10/11

| What? | Until when? | Who and where? | Please Note! |
|---|-------------------------|---|-------------------------------------|
| Application for admission to Master's Examination & Bachelor's Examination (Antrag auf Zulassung) | until 03.12.2010 | Master & Bachelor students (FB 02)** & students registered for subsidiary courses - at the examination office FB 02* students not registered for subsidiary courses - not applicable for not registered subsidiary courses | Preclusion Period (Ausschlussfrist) |
| Examination registration | 22.11.2010 – 03.12.2010 | Master, Bachelor & Diploma students (FB02)* & students registered for subsidiary courses - online via QIS students not registered for subsidiary courses - at the applicable examination office at their Faculty | Preclusion Period (Ausschlussfrist) |
| Withdrawal on due date from examination registration | until 10.12.2010 | See examination registration | Preclusion Period (Ausschlussfrist) |
| Examination Period | 21.02.2011 – 11.03.2011 | Will be announced via QIS/LSF | |

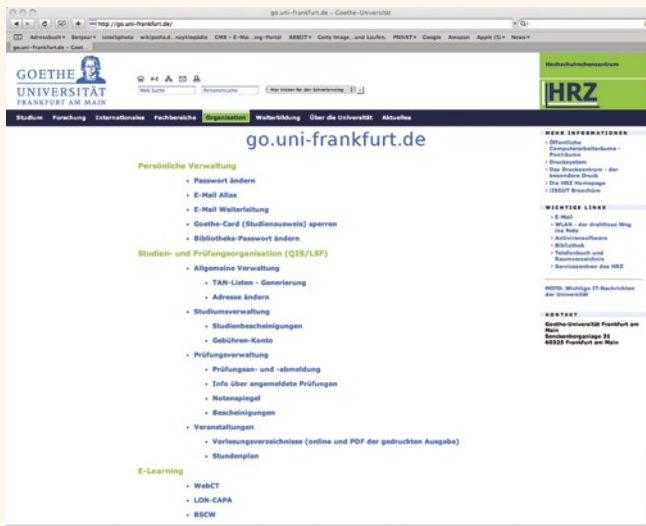
** FB02 = Faculty of Economics and Business Administration

Registration Rules

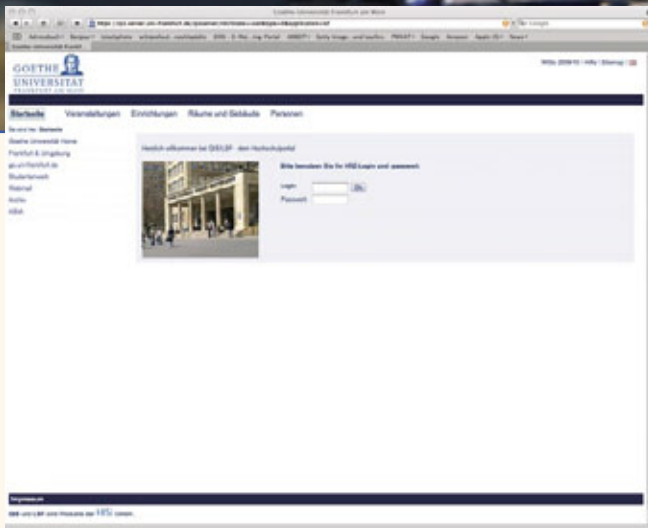
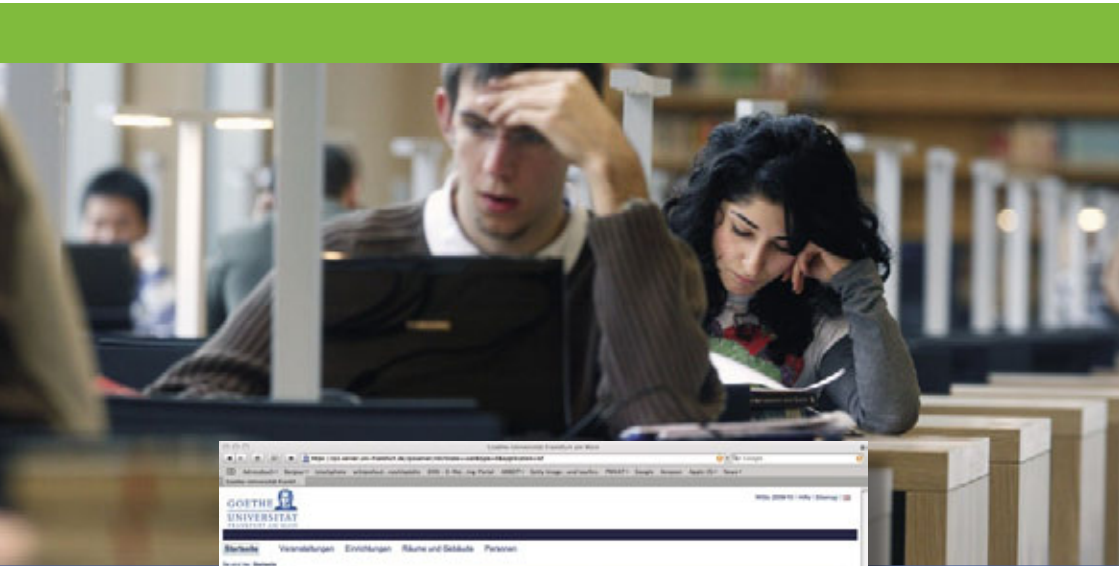
- In order to register online for the exams within the given deadlines please hand in the Application for admission to Master's examination ("Zulassungsantrag").
- Exam registrations must be performed online via QIS. Please download the statement for registered examinations ("angemeldete Prüfungen") as well as the digital signature.
- Always check the control lists ("Kontrollliste") displayed via the Examination Office ("Prüfungsamt").
- In case of illness during the examination period please check the instruction sheet for procedure in case of illness on the examination office's website.

Online Platform

Within the online system QIS/LSF the university calendar as well as the organization all around your examinations can be done.



Registration for all examinations has to be done via QIS exclusively.
<http://go.uni-frankfurt.de>



Students can access QIS with their HRZ accounts (login data), which were sent via post.

Program Structure

Preface:

- Regular termination: 4 semesters.
- The study program has to be finished within 6 semesters.
- Total credits needed: 120 CP.
- All five Fundamental courses (30 CP) have to be successfully passed within the first two semesters.
- Fundamental courses will only be held during winter terms, but fundamental course exams can be retaken during the summer term without attending lectures.
- Repetition of any other failed course requires students to satisfy all course requirements anew, including attendance.
- No additional modules may be taken for credit. It is also not possible to retake courses in order to improve the course grade.
- Part-time study is not allowed (Hessian Immatrikulation Regulations).

| 1 st semester | 2 nd semester | 3 rd semester | 4 th semester (Frankfurt residence not required) |
|---|--|--|--|
| Core courses Fundamentals of Macroeconomics (6) Fundamentals of Microeconomics (6) Fundamentals of Econometrics (6) Capital Markets and Asset Pricing (6) Corporate Finance and Valuation (6) | Module from Money or Finance Module from Money (6) Module from Money (6) Module from Finance (6) | Module from Money or Finance Module from Money (6) Module from Finance (6) Module from Finance (6) | Research Seminar (6) |
| | Supplementary Modules Supplementary Module 1 (3) Supplementary Module 2 (3) | Supplementary Modules Supplementary Module 1 (3) Supplementary Module 2 (3) | Master Thesis (24) |
| | Field Seminar (6) Money or Finance | Field Seminar (6) Money or Finance | |

**Please check the program's rules and regulations for further information.
Please stay informed about important news
at the examination office website!**

Plan of Study MMF

This schedule is indicative and could be adjusted, within existing rules, to match individual student interests to courses offered.

1. Term

| Module | L ¹⁾ | E ²⁾ | CP |
|-----------------------------------|-----------------|-----------------|----|
| Macroeconomics | 2 | 1 | 6 |
| Microeconomics | 2 | 1 | 6 |
| Econometrics | 2 | 1 | 6 |
| Capital Markets and Asset Pricing | 2 | 1 | 6 |
| Corporate Finance and Valuation | 2 | 1 | 6 |

2. Term

| Module | L ¹⁾ | E ²⁾ | CP |
|----------------------|-----------------|-----------------|----|
| Module from Money | 2 | 1 | 6 |
| Module from Money | 2 | 1 | 6 |
| Module from Finance | 2 | 1 | 6 |
| Seminar in Finance | 2 | 0 | 6 |
| Supplementary Module | 2 | 0 | 3 |
| Supplementary Module | 2 | 0 | 3 |

3. Term

| Module | L ¹⁾ | E ²⁾ | CP |
|----------------------|-----------------|-----------------|----|
| Module from Money | 2 | 1 | 6 |
| Module from Finance | 2 | 1 | 6 |
| Module from Finance | 2 | 1 | 6 |
| Seminar in Money | 2 | 0 | 6 |
| Supplementary Module | 2 | 0 | 3 |
| Supplementary Module | 2 | 0 | 3 |

4. Term

| Module | L ¹⁾ | E ²⁾ | CP |
|------------------|-----------------|-----------------|----|
| Research Seminar | 2 | 0 | 6 |
| Master Thesis | | | 24 |

¹⁾ Lecture/Seminar in number of hours per week

²⁾ Exercises in number of hours per week

Contacts



Program Director

Prof. Michael Haliassos, Ph.D.

Professor of Macroeconomics and Finance

<http://www.wiwi.uni-frankfurt.de/professoren/haliassos/team.html>

Program Administrator

Sven Fuerth and Orcun Kaya

E-mail mmf@wiwi.uni-frankfurt.de



Christiane Löbig

Student Counselling and Advisory Service

<http://www.wiwi.uni-frankfurt.de/en/wiwi-study/student-counselling-and-advisory-service/master.html>



All Around Your Studies

Libraries

Law and Economics Library (BRuW)

The Law and Economics Library (Bibliothek Recht und Wirtschaft – BRuW) is the central library of the Faculty of Law and the Faculty of Economics and Business Administration. The stocks of books and journals are freely accessible and mostly listed in the OPAC of the Goethe University library system.

Books can be borrowed at the counter in an automated checkout process. For use of the reference collection, the library offers 1,000 individual workplaces.

Regular introductory events are offered by the library:

- Introduction to catalogue research for WiWis
- Introduction to specialist databases for WiWis
- In November, a series of library tours especially for freshman students are being offered.

The precise dates are to be found on our homepage at <http://www.ub.uni-frankfurt.de/bruw/>.

Interested students please register in the attendants list at the lending and info counter.

The meeting place is in the library's lobby opposite the book return counter.

The event will take approx. 1 hour. Coats and bags must be locked in the lockers before entering the library.

Master's students will find library tips at <http://www.ub.uni-frankfurt.de/bruw/using.html>

For library tours in English, please send an email to bruw-info@ub.uni-frankfurt.de

Opening hours:

Reading rooms:

Mon. – Fri.: 8 a.m. – 10 p.m.

Sat. – Sun.: 10 a.m. – 6 p.m.

Lending and return:

Mon. – Fri.: 8 a.m. – 10 p.m.

Information:

Internet: www.ub.uni-frankfurt.de/bruw

All Around Your Studies

University Library (UB)

The University Library offers a huge inventory and collection and counts as one of the central and academic libraries within Germany.

<http://www.ub.uni-frankfurt.de/>

Email: auskunft@ub.uni-frankfurt.de

Bockenheimer Landstr. 134–138

60325 Frankfurt am Main

Telefon: +49 (0)69 798-39205

Opening hours

Mon – Fri 8 am – 9.30 pm

Sat – Sun 10 am – 6 pm

German National Library

The German National Library is the central archival library and national bibliographic centre for the Federal Republic of Germany. Its task, unique in Germany, is to collect, permanently archive, comprehensively document and record bibliographically without gap all German and German-language publications from 1913 on. The library is located at the station “Deutsche Nationalbibliothek” taking the underground U5.

A yearly fee of 38 Euro has to be paid. No lending possible.

Adickesallee 1

60322 Frankfurt am Main

<http://www.d-nb.de/>

Opening hours

Reading rooms, check-out desk information

Mon – Thu 10 am – 8 pm

Friday 10 am – 6 pm

Registration

Mo – Thu 10 am – 7.30 pm

Friday 10 am – 5.30 pm



All Around Your Studies

Career Center

The Career Center supports students and graduates in finding internships as well as jobs in part and full time.

Opening hours

(ground level/lecture hall (HZ))

Mon – Thu 9 am – 3 pm

Fri 9 am – 2 pm

Frankfurter Wirtschaftswissenschaftliche Gesellschaft (FWWG)

The FWWG is an association for all alumni graduated from the faculty of economics and business administration at the Goethe university.

<http://www.fwwg.de>

GMMA

The GMMA is an association for all current students and alumni from the faculty of Money and Macroeconomics at the Goethe University. GMMA funds a best-student award for MMF.

<http://www.wiwi.uni-frankfurt.de/gmma>

Goethe Finance Association (GFA) e.V.

The GFA connects companies as well as researchers within the field of finance with students and alumni.

<http://www.gfa.uni-frankfurt.de>

Information Feeds

At the Goethe University's Faculty of Economics and Business Administration, news is offered through RSS-Feeds. By subscribing, you can quickly and conveniently stay informed about what is new at the Faculty.

<http://www.wiwi.uni-frankfurt.de/en/news/information-feeds.html>

Sports at your University

For all students keen on sports the "Zentrum für Hochschulsport" offers great diversity of sports.

Ginnheimer Landstrasse 39

60325 Frankfurt

Phone: +49 (0)69 798 - 24516

<http://www.ni-frankfurt.de/hochschulsport/>

International Office

The staff of the International Office informs, counsels and guides international students, especially in topics as finding a residence, health insurance, funding etc.

Juridicum

Senckenberganlage 31 / 9th floor

60325 Frankfurt

Campus Bockenheim

<http://www.uni-frankfurt.de/international/>

Further information concerning all around your studies and living in Germany can be found in the Online Guide for International Students at

<http://www.uni-frankfurt.de/international/doku/exchprog/guide.pdf>

All Around Your Studies

KFZ-Referat (car rental agency)

A spacious van can be hired for little money via the KFZ-Referat directly on Campus Bockenheim.

Opening hours

Mon – Fri 8.30 am – 6 pm

Saturday 8.30 am – 9.30 am and 5 pm – 6pm

Bockenheimer Landstrasse 133

(Neue Mensa building)

Phone: +49 (0)69 798 - 23048

<http://www.kfz-referat.de/autovermietung/>

Examination Office (Prüfungsamt)

The Examination Office is in charge of all tasks regarding the conception, organization and approval of graduate and doctorate examinations. It also provides examination-relevant information and counselling for students. Furthermore, it administrates the students individual credit points under strictest observance of data protection and evaluates the general studying and examination behavior of all students. It is also responsible for the operative implementation of the curricula in the study and examination guidelines.

On the websites of the Examination Office you can find all relevant information regarding the study and examination regulations as currently effective, the latest examination dates, test grades, all relevant forms and an overview of the Faculty calendar.

The Examination Office is located on the first floor of the RuW building (law and economics). Entrance via the SSIX-Infocenter.

Opening hours for master students

by telephone

Tuesday 10 am – 12 am

drop - in

Wednesday 2 pm – 4 pm

Phone: +49 (0)69 798 - 7749

Email: pruefungsamt@wiwi.uni-frankfurt.de

<http://www.wiwi.uni-frankfurt.de/mein-wiwi-studium/pruefungsamt.html>

Examination Board (Prüfungsausschuss)

In all relevant cases of hardship the Examination Board (Prüfungsausschuss) decides about the outcome of the written proposition. During the lecture period the board meets every second Monday.

HRZ Account

Every student of the Goethe University receives a HRZ account and an electronical student card (Goethe Card). Both systems work closely together and are summarized under the name "Integrated Information System of the Goethe University" (iISGUT). Students can pick up their HRZ account together with the Goethe Card at the student service center:

www.uni-frankfurt.de/studium/ssc/index.html

The corresponding password and tan list are sent via ordinary mail. The Goethe University issues a personal email adress for each student (yourname@stud.uni-frankfurt.de). To this adress all information around the university and examinations are sent. Please check this email adress regularly! Forwarding incoming emails to another email adress is possible. The password is your HRZ account.

webmail.uni-frankfurt.de

Additionally, the Faculty of Economics and Business Administration issues a second personal email adress (yourname@wiwi.uni-frankfurt.de) which is called "wiwi account". This account is needed for lectures and as a login for the pc pools at the RuW building.

webmail.wiwi.uni-frankfurt.de

Newsletter

The Faculty provides you up-to-date information from the Faculty of Economics and Business Administration of Goethe-University Frankfurt. Subscription or download is possible at: <http://www.wiwi.uni-frankfurt.de/en/faculty/newsletter.html>

All Around Your Studies

SSIX – Student Services and International Exchange

The Student Services and International Exchange (SSIX) department offers help for students in all kinds of questions around their studies by providing a comprehensive range of services. The SSIX team has the goal to enhance the students' satisfaction and to ensure successful studies.

The SSIX Info Center is the first contact point for all students of the Faculty. Here they get answers to all questions regarding their studies or the Faculty in general. You are welcome to make your enquiries in person, by telephone or by e-mail.

The SSIX Info Center is located on the first floor of the RuW building in room 1.203.

Opening hours

Mon – Thu 9 am – 5 pm

Fri 9 am – 12 am

Phone: +49 (0)69 798 - 7749

Email: ssix-infocenter@wiwi.uni-frankfurt.de

<http://www.wiwi.uni-frankfurt.de/en/wiwi-study/ssix-info-center.html>

Registration Office (Studierendensekretariat)

The registration office services all administration processes for enrolled students. All inquiries concerning the enrollment, change of course of studies, Goethe Card, holiday semester and double degrees should be discussed with the registration office.

Bockenheimer Landstrasse 133

Neue Mensa building

Ground floor, room 1

Campus Bockenheim

Opening hours

Mon, Tue, Thu 8.30 am – 11.30 am

Wednesday 2 pm – 5 pm

Student Counselling and Advisory Service

The student advisors at the Faculty of Economics and Business Administration counsel students in all kind of questions concerning the contents and organization all around their studies.

The office is located on the first floor of the RuW building in room 1.252. Please enter via the SSIX info center.

Opening hours

Wednesday 10 am – 12 am
and 2 pm – 4 pm

Phone: +49 (0)69 798 – 34602

Email: studienberatung@wiwi.uni-frankfurt.de

<http://www.wiwi.uni-frankfurt.de/en/wiwi-study/student-counselling-and-advisory-service.html>



All Around Your Studies

Student Union (Studentenwerk)

The "Studentenwerk" supports students in social and financial affairs. Apart from maintaining cafeterias, food courts and dormitory possibilities it also administers student loans.

<http://www.studentenwerkfrankfurt.de/>

Students' Representatives and Initiatives

A various kind of student initiatives invites all interested students to work in projects and make plans all around the studies.

<http://www.wiwi.uni-frankfurt.de/en/wiwi-study/studentsrepresentatives-and-initiatives.html>

Wiwi Jobs

Jobs as a student assistant at our Faculty can be found on our website:

<http://www.wiwi.uni-frankfurt.de/en/wiwi-study/ssix-info-center/wiwi-jobs.html>

Learning German

As studying in this master program does not require any German language skills it might be helpful to learn German for handling life and different situations outside your studies. The International Study Centre (Internationales Studienzentrum) offers courses in German especially for international students. The "Zertifikat Deutsch" is a language course designed for international students in order to manage everyday life.

Information can be obtained via the International Office.

Email: international@em.uni-frankfurt.de

<http://www.uni-frankfurt.de/international/stk/Studienbegleitung/index.html>



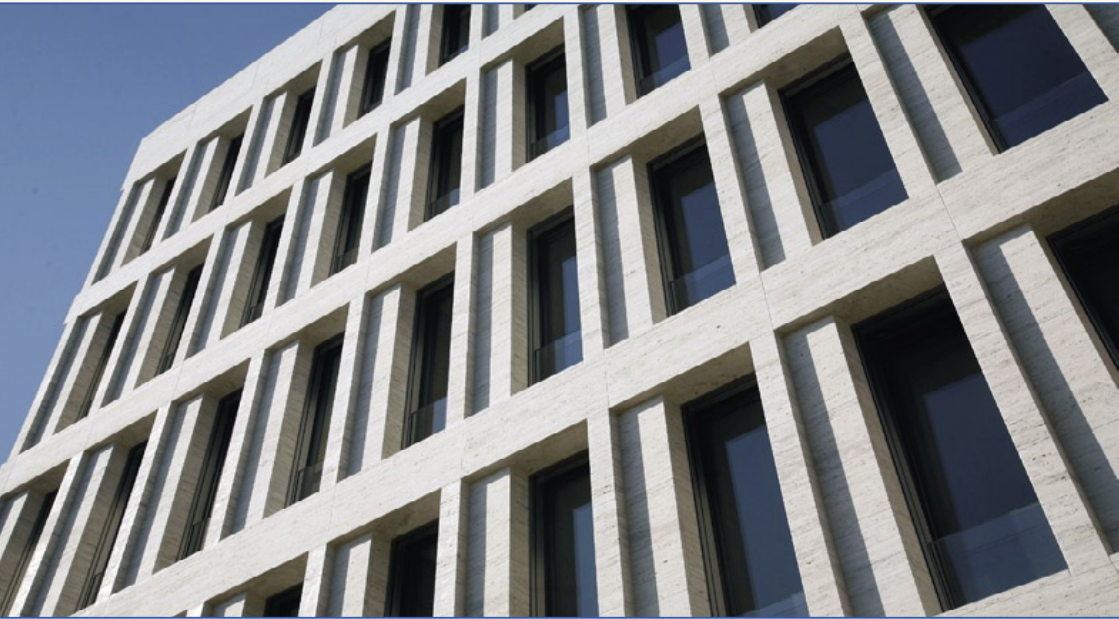
Important Links

Official Website of the Faculty:
www.wiwi.uni-frankfurt.de

Website MMF:
<http://www.wiwi.uni-frankfurt.de/mmf>



**Faculty of Economics and Business Administration
Goethe University Frankfurt
Grueneburgplatz 1
60323 Frankfurt am Main, Germany**



**Study Economics and Business Administration in a network of strong partners
from research, education and the business world.**



www.wiwi.uni-frankfurt.de