

Session on studying abroad for Master students

**Goethe-Universität
Faculty of Economics and
Business Administration
International Office**



- 1. Reasons for going abroad**
- 2. How to plan a semester abroad?**
- 3. Exchange programmes (Erasmus+, worldwide)**
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Reasons for going abroad

- **Academic Reasons**
- **Improvement of CV**
- **Interest in another country/intercultural exchange**
- **Social reasons**



1. How to plan a semester abroad?

How to start?

- **Check the course catalogues of our partner universities and reports (Abschlussberichte) by students**
- **Start planning early! Think about application deadlines, examination periods at GU, practical issues (visa, housing, funding)**
- **Alternative: Internships, language courses, summer schools?**



2. Exchange programmes

Advantages of studying at a partner university:

- **No tuition fees (except New School of Social Research in NYC)**
- **Nomination by Goethe University**



BWL/International Management: 25 places

MMF: 17 places

MIEEP: 15 places

Application deadline 01 February 2017





QTEM Masters Network

Quantitative Techniques for Economics and Management

A network of top Schools of Economics & Management

- | | City | University |
|-----|-----------|--|
| 1. | Amsterdam |  UNIVERSITY OF AMSTERDAM |
| 2. | Brussels |  Solvay Brussels School
Economics & Management |
| 3. | Exeter |  UNIVERSITY OF EXETER BUSINESS SCHOOL |
| 4. | Frankfurt |  GOETHE UNIVERSITÄT
FRANKFURT AM MAIN |
| 5. | Hangzhou |  浙江大学 管理学院
SCHOOL OF MANAGEMENT
ZHEJIANG UNIVERSITY |
| 6. | Helsinki |  HANKEN |
| 7. | Lausanne |  Unil
UNIL Université de Lausanne
HEC Lausanne |
| 8. | Melbourne |  MONASH University |
| 9. | Montreal |  HEC MONTRÉAL |
| 10. | Nice |  EDHEC
BUSINESS SCHOOL |
| 11. | Oslo |  BI NORWEGIAN
BUSINESS SCHOOL |
| 12. | Paris |  DAUPHINE
UNIVERSITÉ PARIS |
| 13. | Porto |  FEP
FACULDADE DE ECONOMIA
UNIVERSIDADE DE PORTO |
| 14. | Rome |  LUISS |
| 15. | Tokyo |  WASEDA
UNIVERSITY |
| 16. | Xiamen |  厦门大学 管理 学 院
SCHOOL OF MANAGEMENT, XIAMEN UNIVERSITY |



New expected Academic Partners
in Colombia, Morocco, Turkey

Multinationals amongst the QTEM Corporate Partners



3. QTEM

- **International exchange programme**
- **50 ECTS CP in quantitative courses: 22 per academic exchange semester abroad**
- **Track A: 2 exchanges + 1 internship (300 hours)**
- **Track B: 1 exchange + 1 internship (600 hours)**
- **Track C: 1 exchange + 1 internship (300 hours)**
- **QTEM-Certificate in addition to the Goethe degree (no double degree)**

4. University programmes (all faculties) /Universitätsweiter Direktaustausch

USA

Canada

Czech Republic

China

South Korea

Japan

Australia

Application via International Office at Goethe University

Deadlines start in November 2016!

<http://www.goethe-university-frankfurt.de/44341978/home?>

5. How to apply for Erasmus+/Weltweit?

- **Deadline 1 February 2017**
- **Application form (4 preferences)**
- **Bachelor`s degree (70%)**
- **CV and letter of motivation (up to 4,500 characters excluding spaces) (15%)**
- **Proof of extracurricular (social) activities (15%)**
- **Language certificate**
- **Confirmation of student status (Studienbescheinigung)**
- **In addition: Online application via Central International Office when applying for Erasmus universities!**



6. How to apply for QTEM?

- **Deadline 01 February 2017**
- **Bachelor`s degree (65%)**
- **GMAT (min. 600!!!) or GRE equivalent**
- **Check the official conversion tool at:**
- **https://www.ets.org/gre/institutions/about/mba/comparison_tool (15%)**
- **Proof of extracurricular (social) activities (10%)**
- **CV and letter of motivation (up to 4,500 letters excluding spaces) (10%)**
- **In addition: Online application via International Office when applying for Erasmus universities!**



6. Application: number of universities on application form

Regular exchange programmes: you **can** choose **up to four** universities

QTEM: you **have** to choose **five** universities



Application for several exchange programmes

Multiple applications are possible (University wide exchange, QTEM, regular exchange programmes)

In case of multiple successful applications:

University wide exchange > QTEM

> regular exchange programmes (Erasmus+, Worldwide)



5. How to apply at partner universities?

- **Goethe informs nominated students in March**
- **Submission of application to partner universities (March-May 2016)**
- **How to apply? Information from partner universities. Most partner universities require a completed application form, letter of motivation, language certificates, letters of recommendation**
- **Application for PROMOS/DAAD or other grants**
- **Respect application deadlines! Submit complete applications! Take the application process seriously!**



6. Freemover: What to consider?

- Different application procedures and application deadlines
- Fees!
- The host universities must be recognised by the KMK:
<http://anabin.kmk.org/> (H+ classification)
- Accreditation: AACSB, EQUIS, AMBA
- Rankings might provide orientation
- Alternatives: Summer/Winter Schools, IO website, discounts for students from partner universities
<https://www.uni-frankfurt.de/44387799/Summer-Universities>



7. Funding

- **Erasmus+:** 150-250 Euros
- **DAAD/Promos:** 300-500 Euros + travel allowance
- **„Auslandsbafög“:** grant for tuition fees (up to 4,600 Euros)
- **Funding for internships and language courses**
- **Please ask the International Office regarding Erasmus+, DAAD/Promos funding**
- **FIMP for selected Universities in China**



Transfer of credit points

- **Learning Agreement
(Prüfungsamt/examination office for
recognition and table B first)**
- **No obligation to transfer credit points**
- **Transfer policy: All or nothing!**
- **Early planning! Talk to the examination
office!**
- **pruefungsamt@wiwi.uni-frankfurt.de**



8. Organisational issues

- **Commitment: Students have to study at partner universities once nominated!**
- **Change of your choice of partner institution after application at the Faculty is not possible!**
- **Deadlines: Students are responsible for respecting deadlines (admission at partner universities, scholarships, housing)**



8. Organisational issues

- **Early submission of documents:** If your applications and other documents (scholarships, visa, learning agreements) have to be signed or stamped by GU, submit them at least three weeks in advance of deadline to GU!
- **Leave of absence (Urlaubssemester):** If your semester abroads ends in December or Januar and you want to take exams at GU in February or March you have to be enrolled as a regular student!
- **Knowledge of host country:** Do research on the educational system of your host country, cultural habits, housing, living costs, transport, insurance etc. Check the information provided by our partner universities!



8. Organisational issues/E-Mail communication

- **Faculty of Economics and Business Administration at GU: 5,000 students, 120 partner universities, 70 professors, 300 outgoing students**
- **Use subject headings!**
- **Patience (E-Mails): Both the Faculty of Economics and our partner universities receive many e-mails. Students might wait some days for an answer. Always allow seven working days before follow-up, except in urgent cases.**
- **Be aware of competencies! Do not e-mail everyone you know!**



8. Organisational issues

- **Competencies:**
- **International Office at Faculty of Economics and Business Administration: Application procedures, student reports, feedback on partner universities.**
- **International Office at GU: Scholarships (Erasmus+, PROMOS)**
- **Transfer of credits: examination office (Prüfungsamt)**
- **Registration, housing, courses, exams: Partner universities!**
- **Feedback is welcome!**



8. Organisational issues

- **Mandatory reports (about four pages)**
- **Academic experience**
- **Organisational issues**
- **Housing, living experiences**
- **Seriousity!**



International Office at FB 02

International@wiwi.uni-frankfurt.de

International Day, 1 November, Hörsaalgebäude, 11.00-15.00

