Session on studying abroad for Master students

Goethe-Universität
Faculty of Economics and Business Administration
International Office
1. Reasons for going abroad
2. How to plan a semester abroad?
3. Exchange programmes (Erasmus+, worldwide)
4. QTEM
5. University programmes
6. How to apply at GU?
7. How to apply at partner universities?
8. Freemovers
9. Credit transfer
10. Funding, internships
11. Organisational issues
Reasons for going abroad

- Academic Reasons
- Improvement of CV
- Interest in another country/intercultural exchange
- Social reasons
1. How to plan a semester abroad?

How to start?

• Check the course catalogues of our partner universities and reports (Abschlussberichte) by students

• Start planning early! Think about application deadlines, examination periods at GU, practical issues (visa, housing, funding)

• Alternative: Internships, language courses, summer schools?
2. Exchange programmes

Advantages of studying at a partner university:

- No tuition fees (except New School of Social Research in NYC)
- Nomination by Goethe University
Regular exchange programme (Erasmus+, Worldwide)

BWL/International Management: 25 places
MMF: 17 places
MIEEP: 15 places

Application deadline 01 February 2017
The QTEM team is grateful to the Bernheim Foundation for its crucial contribution to the QTEM project
A network of top Schools of Economics & Management

New expected Academic Partners in Colombia, Morocco, Turkey

1. Amsterdam
2. Brussels
3. Exeter
4. Frankfurt
5. Hangzhou
6. Helsinki
7. Lausanne
8. Melbourne
9. Montreal
10. Nice
11. Oslo
12. Paris
13. Porto
14. Rome
15. Tokyo
16. Xiamen
Multinationals amongst the QTEM Corporate Partners
3. QTEM

- International exchange programme
- 50 ECTS CP in quantitative courses: 22 per academic exchange semester abroad
- Track A: 2 exchanges + 1 internship (300 hours)
- Track B: 1 exchange + 1 internship (600 hours)
- Track C: 1 exchange + 1 internship (300 hours)
- QTEM-Certificate in addition to the Goethe degree (no double degree)
4. University programmes (all faculties) /Universitätsweiter Direktaustausch

USA
Canada
Czech Republic
China
South Korea
Japan
Australia

Application via International Office at Goethe University
Deadlines start in November 2016!
http://www.goethe-university-frankfurt.de/44341978/home?
5. How to apply for Erasmus+/Weltweit?

- Deadline 1 February 2017
- Application form (4 preferences)
- Bachelor`s degree (70%)
- CV and letter of motivation (up to 4,500 characters excluding spaces) (15%)
- Proof of extracurricular (social) activities (15%)
- Language certificate
- Confirmation of student status (Studienbescheinigung)
- In addition: Online application via Central International Office when applying for Erasmus universities!
6. How to apply for QTEM?

- Deadline 01 February 2017
- Bachelor`s degree (65%)
- GMAT (min. 600!!!) or GRE equivalent
- Check the official conversion tool at: https://www.ets.org/gre/institutions/about/mba/comparison_tool (15%)
- Proof of extracurricular (social) activities (10%)
- CV and letter of motivation (up to 4,500 letters excluding spaces) (10%)
- In addition: Online application via International Office when applying for Erasmus universities!
6. Application: number of universities on application form

Regular exchange programmes: you can choose **up to four** universities

QTEM: you **have** to choose **five** universities
Application for several exchange programmes

Multiple applications are possible (University wide exchange, QTEM, regular exchange programmes)

In case of multiple successful applications:

University wide exchange > QTEM
> regular exchange programmes (Erasmus+, Worldwide)
5. How to apply at partner universities?

• Goethe informs nominated students in March
• Submission of application to partner universities (March-May 2016)
• How to apply? Information from partner universities. Most partner universities require a completed application form, letter of motivation, language certificates, letters of recommendation
• Application for PROMOS/DAAD or other grants
• Respect application deadlines! Submit complete applications! Take the application process seriously!
6. Freemover: What to consider?

- Different application procedures and application deadlines
- Fees!
- The host universities must be recognised by the KMK: [http://anabin.kmk.org/](http://anabin.kmk.org/) (H+ classification)
- Accreditation: AACSB, EQUIS, AMBA
- Rankings might provide orientation
- Alternatives: Summer/Winter Schools, IO website, discounts for students from partner universities [https://www.uni-frankfurt.de/44387799/Summer-Universities](https://www.uni-frankfurt.de/44387799/Summer-Universities)
7. Funding

• Erasmus+: 150-250 Euros
• DAAD/Promos: 300-500 Euros + travel allowance
• „Auslandsbafög“: grant for tuition fees (up to 4,600 Euros)
• Funding for internships and language courses
• Please ask the International Office regarding Erasmus+, DAAD/Promos funding
• FIMP for selected Universities in China
Transfer of credit points

• Learning Agreement (Prüfungsamt/examination office for recognition and table B first)
• No obligation to transfer credit points
• Transfer policy: All or nothing!
• Early planning! Talk to the examination office!
• pruefungsamt@wiwi.uni-frankfurt.de
8. Organisationel issues

- Commitment: Students have to study at partner universities once nominated!
- Change of your choice of partner institution after application at the Faculty is not possible!
- Deadlines: Students are responsible for respecting deadlines (admission at partner universities, scholarships, housing)
8. Organisational issues

• Early submission of documents: If your applications and other documents (scholarships, visa, learning agreements) have to be signed or stamped by GU, submit them at least three weeks in advance of deadline to GU!

• Leave of absence (Urlaubssemester): If your semester abroad ends in December or Januar and you want to take exams at GU in February or March you have to be enrolled as a regular student!

• Knowledge of host country: Do research on the educational system of your host country, cultural habits, housing, living costs, transport, insurance etc. Check the information provided by our partner universities!
8. Organisational issues/E-Mail communication

- Faculty of Economics and Business Administration at GU: 5,000 students, 120 partner universities, 70 professors, 300 outgoing students
- Use subject headings!
- Patience (E-Mails): Both the Faculty of Economics and our partner universities receive many e-mails. Students might wait some days for an answer. Always allow seven working days before follow-up, except in urgent cases.
- Be aware of competencies! Do not e-mail everyone you know!
8. Organisational issues

• Competencies:
• International Office at Faculty of Economics and Business Administration: Application procedures, student reports, feedback on partner universities.
• International Office at GU: Scholarships (Erasmus+, PROMOS)
• Transfer of credits: examination office (Prüfungsamt)
• Registration, housing, courses, exams: Partner universities!
• Feedback is welcome!
8. Organisational issues

• Mandatory reports (about four pages)
• Academic experience
• Organisational issues
• Housing, living experiences
• Seriousity!
Contact

International Office at FB 02
International@wiwi.uni-frankfurt.de

International Day, 1 November, Hörsaalgebäude, 11.00-15.00