International Student Guide

Faculty of Economics & Business
SoSe 2021

Join us on our virtual tour through Frankfurt
Hello from Frankfurt and Goethe University!

We appreciate your interest in Goethe University and the Faculty of Economics and Business and will be happy to welcome you in our international community. Students from all over the world are part of it, either aiming for a degree or coming as exchange students from one of our more than 130 partner universities. Many of the Faculty’s academics come from abroad or have an international educational background. An international atmosphere is highly evident on campus as well as in Frankfurt, a city with of population of which half of the population has a migration background.

Enjoy your time with us by learning, networking, meeting new people, experiencing an exciting environment and a different culture. Make it to be the best time of your life with our support!

We hope to host you soon at the Faculty of Economics and Business and to win you as ambassadors of Goethe University to the rest of the world.

Bianka Jäckel
Director International Office Faculty of Economics and Business
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International Office of the Faculty of Economics and Business

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Goethe-Universität Frankfurt  
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Auslandsbüro RuW Building  
Theodor-W.-Adorno-Platz 4  
60629 Frankfurt  
Rooms 1.247, 1.213, 1.214
Why choose Frankfurt?

Regional Traditions

Clubs & Bars

Financial Center

Cultural & leisure activities

Top Ranked University

Multicultural
Nomination & Application Deadlines

Nomination deadlines
Winter term 2021/22: 15th May 2021
Summer term 2022: 15th November 2021

Application deadlines
Winter term: 15th June 2021
Summer term: 15th December 2021

Contact Person for Application:
Julia Freier
Theodor-W.-Adorno-Platz 6
PEG Gebäude,
Room 2.G176, 2nd Floor
60323 Frankfurt am Main
📞 +49-(0)69-798-15080
📧 E-Mail
Living in Frankfurt

We are known for being Germany’s most international city, the center for the financial industry and a lot more. You will be able to discover so many different cultures all here in Frankfurt, as well as meet people who speak the language. The city shines through his diverse cultures and the hostable atmosphere.

This starts with the city’s architecture. The view of Frankfurt’s bold high-rise architecture is just as attractive and yet very different. Directly opposite the high-rise buildings, on the other side of the Main, a unique collection of 13 museums has been developed and these are devoted to different works of art, from classical paintings to modern media.

Those who think of the city on the Main, think of the airport, the Paulskirche and Goethe, think of the Stock Exchange, the Book Fair and the skyline. There is no doubt about it; Frankfurt brings opposites together in a charming way.
Financial center
300 national and international banks
the German Central Bank (Bundesbank),
the European Central Bank
the German Stock Exchange Group
House of Finance at Goethe University

Cultural offerings
Around 50 museums and exhibition halls
Famous Book Fair
the European Central Bank Cultural Days
Opera House of the Year
English Theater, International Theater
Large number of dancing clubs and festivals

Green Surroundings
Taunus Feldberg
Frankfurt Mainufer
Grüneburgpark
Nidderpark
Frankfurter Grüngürtel
Registration at the Residence Registration Office

All international exchange students have to register at the Residence Registration Office (Einwohnermeldeamt) within a week after their arrival in Germany. The location of the Residence Registration Office for students who live in Frankfurt is:

Residence Registration Office (Zentrales Bürgeramt)
Zeil 3
D-60313 Frankfurt am Main

Opening hours: Mon 9 am – 5 pm, Tue, Wed & Fri 7.30 am – 1 pm, Thu 10 am – 6 pm

Foreigners´ Registration Office

Non EU citizens have to register at the Foreigners' Registration Office in addition.

Foreigners' Registration Office (Ausländerbehörde)
Rebstöcker Straße 4
60326 Frankfurt am Main

Opening hours: Mon 8 am – 1 pm, Wed 7.30 am – 3 pm, Thu 1 – 6 pm, Fr 7.30 am – 12 pm

Detailed information concerning this subject can be obtained from the International Office of Frankfurt University or from the department of foreign affairs.

Website
Accommodation

Students Dormitories
Exchange students from partner universities of the Faculty can apply for a room in one of the student dormitories. Most of the dormitories are maintained and administered by the Studentenwerk (student services organization). Due to a shortage of rooms, only a limited number of exchange students can be hosted there.

Please apply at the International Office of the University (IO) for a room in a student dormitory. You will receive an application form as soon as you are officially nominated from your home university. Application deadlines are June 15th for the summer semester and December 15th for the winter semester.

For further questions please contact Julia Freier from the IO under Email

Temporary Accommodation
If you look for temporary accommodation the youth hostel in Frankfurt may be a good location for you.

Youth Hostel Frankfurt
Haus der Jugend, Deutschherrenufer 12 60594 Frankfurt
☎ +49 (0) 69 - 61 00 150
Email
Website
Private Accommodation

Should you not wish to live in a student dormitory or should you not apply successfully for a room there and look for a private accommodation please notice the following links for shared private flats:

- WG Gesucht in Frankfurt
- Easy WG
- Studenten Wohnung

Facebook Groups:

- [https://www.facebook.com/groups/wg.wohnung.frankfurt](https://www.facebook.com/groups/wg.wohnung.frankfurt)
- [https://www.facebook.com/groups/wg.und.wohnung.frankfurt.am.main](https://www.facebook.com/groups/wg.und.wohnung.frankfurt.am.main)

Please also see [here](#).
Transport

Frankfurt has a very well developed inner city network of public transport including bus lines, underground lines and tram lines organized by the Rhein-Main-Verkehrsverbund. If you take the subway (U-Bahn, line 1, 2, 3 or 8) to reach the Campus, please leave at Holzhausenstraße.

Frankfurt Airport is located outside the city. Should you arrive by plane, you can reach Frankfurt/Main station in about 20 minutes by commuter train (S-Bahn). From the main station the journey to the University takes less than 10 minutes by underground. Should you come from Frankfurt-Hahn Airport, you can travel to Frankfurt by bus. This takes about 1.5 hours.

All students enrolled at Frankfurt University receive a semester ticket (approx. 200 Euros which are included in the Semester fees), allowing them to use public transport in Frankfurt and surroundings. To reach your destinations within Frankfurt you can also use the excellent infrastructure of bike lanes throughout the town.
Insurance

It is strongly recommended to all international exchange students to have a valid health insurance for the whole period of their stay. German health insurance companies offer special student coverage for approximately 60 Euros per month.

Students from EU countries may keep their own home health insurances as well as their own private insurances and may bring their European Health Insurance Card (EHIC) which in case of illness is also valid in Germany.

To cover claims by third parties arising from personal liability cases, a personal liability insurance is recommended. Accident insurance while pursuing study activities is provided free of charge by the Federal Government of Germany. The special DAAD-Group Insurance Scheme comprises sickness, personal accident, and private liability.
On arriving in Germany, you should open a bank account. Here are some addresses of banks which are close to the University:

**Frankfurter Sparkasse**
Reuterweg 71, 60323 Frankfurt
📞 +49 (0) 69 26411045

**Commerzbank Bank**
Bockenheimer Landstr. 51, 60325 Frankfurt
📞 +49 (0) 691708850

**Frankfurter Volksbank**
Platz der Republik 6, 60325 Frankfurt
📞 +49 (0) 69 217212460

**Postbank**
Goetheplatz 6, 60325 Frankfurt
📞 +49 (0) 228 4333111
# Costs

Below you will find examples of costs you will have to bear during your studies in Frankfurt:

<table>
<thead>
<tr>
<th>Cost</th>
<th>Cost Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study fees (per Semester)</td>
<td>369.89 Euros (Semester ticket included)</td>
</tr>
<tr>
<td>Accommodation in a dormitory</td>
<td>200 Euros to 350 Euros</td>
</tr>
<tr>
<td>Privately rented rooms</td>
<td>280 Euros to 500 Euros</td>
</tr>
<tr>
<td>Lunch at the cafeteria</td>
<td>2 Euros to 5,10 Euros</td>
</tr>
<tr>
<td>Evening in a Frankfurt Club or Bar</td>
<td>around 25 Euros</td>
</tr>
</tbody>
</table>

All in all, you will need between **700 and 950 Euros** for your monthly expenses.

Please see also the information of the Federal Statistical Office Germany.
The University

Frankfurt University is a lively, urban and cosmopolitan university that provides an excellent atmosphere in which to research, study, think, and create. The university was founded in 1914 through private funding. Thus, the university owes its establishment to the link – which is characteristic for the city of Frankfurt – between dynamic research, the legacy of the Enlightenment, and the conscious commitment of the citizens of Frankfurt to the fundamentals of international trade and industry.

As one of the major institutions of higher education in Germany, the university is committed to providing a wide spectrum of disciplines in research and teaching, to generating outstanding achievements, and to breaking new ground through the targeted utilization of the advantages and synergies of interdisciplinary work in research and teaching. In competition with the best national and international universities, Frankfurt University aims to fulfill its training and educational mandates through performance and open-mindedness. The University supports the practical application of knowledge based upon solid fundamental research.
FACTS AND FIGURES

Number of Students (2018/19)
• Overall Number of Students: 47,334
• International Students: 7,254

Number of Staff
• Full and Associate Professors: 580
• Research Staff: 3,056
• Administration: 2,038

FACULTIES AT THE UNIVERSITY

• Law
• Economics and Business
• Social Sciences
• Educational Sciences
• Psychology and Sports Sciences
• Protestant Theology
• Roman Catholic Theology
• Philosophy and History
• Linguistics, Cultural Studies & Art
• Modern Languages
• Geosciences and Geography
• Computer Science and Mathematics
• Physics
• Biochemistry, Chemistry and Pharmacy
• Bio Sciences
• Medical Sciences
Map of Campus Westend

- Anbau Casino
- ASIA Campus office
- Casino
- Exzellenzcluster "Die Herausbildung normativer Ordnungen" (ExNDO)
- Goethe-Card
- Haus der Stille (Interkulturelles Begegnungscentrum)
- Hörsaalzentrum (HSZ)
- House of Finance (Hof)
- IG-Farben-Haus
- Immobilienmanagement-Container (IMM)
- Kindertagesstätte (KITA)
- Max-Planck-Institut für europäische Rechtsgeschichte (MPI)
- Notengebäude (NG)
- Norbert-Wollheim-Memorial (Gedenkstätte)
- Präsidium und Administration (PA)
- Psychologie, Erziehungswissenschaften und Gesellschaftswissenschaften (PES)
- Rechtswissenschaft und Wirtschaftswissenschaften (RuW)
- Seminarhaus
- Seminarpavillon
- Studierendenwohnheim der Kirchen (ESG/KHG)
The Faculty

The Faculty of Economics and Business at Goethe University owes its existence and identity to the link forged between business and academia.

In 1901, the Academy for Social and Commercial Studies was established by Wilhelm Merton, founder of the renowned German industrial organization *Metallgesellschaft*, as the commercial college for the city of Frankfurt.

This college, the first faculty for economics and business administration of its kind in Germany, formed the nucleus for Goethe University, established in 1914 by the citizens of Frankfurt. It was during this time that those features characteristic the study of economics in Frankfurt emerged: a focus on theoretical analysis, the close connection between the disciplines of economics and business and the open approach towards a broad spectrum of theoretical, practical and policy-oriented issues.

With more than 5,500 students studying business administration, economics and business education, the Faculty is not only one of the most prestigious, but also one of the largest Faculties of business and economics in Germany. Graduates enjoy an excellent reputation in the national and international business world, as indicated in numerous rankings.

In 2005, the Faculty of Economics and Business, became one of the first academic institutions in Germany to successfully complete the accreditation process of AACSB International.
Your Benefits

• Committed professors - internationally leading experts
• Courses held in English
• Practice-oriented teaching by renowned guest lecturers from the business community
• Jobs and internships at your doorstep in an economically strong region
• Excellent study conditions on a new campus
• Support from Student Services and a Buddy Program
• International student community
• Frankfurt, financial and service center of global importance
FACTS AND FIGURES

- 2 Bachelor- and 5 Master Programs
- Over 5500 students
- approx. 1200 international students
- 8 Teaching- and Research Departments
- Over 65 Full-tenured Professors
- 13 Assistant and Adjunct Professors
- 20 Honorary Professors
- 100 Lecturers and Instructors from industry
- More than 137 international Partner Universities in 53 countries

ACADEMIC CALENDAR

The academic year is divided in 2 semesters:
Summer Semester 1 April – 30 September
Winter Semester 1 October – 31 March

Lecture Periods
Winter Semester 20/21:
2 November 2020 – 21 February 2021
Summer Semester 2021:
12 April 2021 – 16 July 2021

Examination Periods
Examinations take place during the three weeks following the lecture period:
Winter Semester:
mid-February – early March
Summer Semester:
mid-July – early August
Courses

Continuously updated information on all courses offered at the Faculty of Economics and Business and all other Faculties of the University is available through the LSF system in the internet. The Faculty of Economics and Business offers part of the course program in English. You can find these courses under this link.

Should you wish to attend courses of one of the graduate programs please check with the program director first to find out if you meet academic prerequisites and if you are allowed to attend these courses. Since there is no course registration, except for seminars, we recommend to attend a large choice of courses in the first two or three weeks of the semester and then decide which courses are most suitable for you.

The normal work load for one semester is 30 ECTS (European Course Credit Transfer System) credits. Please make sure with the coordinator of your home University that the courses you attend here will be recognized for your studies.

Some courses offer Tutorials/Mentoriums in addition to the lecture. These courses are taught by senior students or assistants and help you to better understand the content of the lecture.
## Grading System

<table>
<thead>
<tr>
<th>Grade Frankfurt</th>
<th>In Words</th>
<th>Explanation</th>
<th>ECTS Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 / 1,3</td>
<td>Very Good</td>
<td>A very good achievement</td>
<td>A / A</td>
</tr>
<tr>
<td>1,7 / 2,0 / 2,3</td>
<td>Good</td>
<td>An achievement that considerably surpasses the demands set</td>
<td>B / B / C</td>
</tr>
<tr>
<td>2,7 / 3,0 / 3,3</td>
<td>Satisfactory</td>
<td>An achievement that satisfies average demands set</td>
<td>C / C / D</td>
</tr>
<tr>
<td>3,7 / 4,0</td>
<td>Sufficient</td>
<td>Sufficient</td>
<td>E / E</td>
</tr>
<tr>
<td>5,0</td>
<td>Not sufficient</td>
<td>An achievement that does not meet demands set</td>
<td>F</td>
</tr>
</tbody>
</table>
Examinations

Examinations usually take place at the end of the semester during the examination phase (after the lectures end!).

Please Note that you will have to register for the exams via a form which will be provided by us once you arrive. As soon as you filled it in you can then hand it into the examination office of our faculty. The Deadlines only end during the semester, which is why you do not need to worry about this before your arrival.

Generally the exams are about 90 minutes long (this depends on the Credits given for the course) and therefore you can also achieve 90 points.
Accounts

Every student gets three different types of accounts at the University, which can be a little confusing at the beginning of your stay.

1. **HRZ-Account**
   That account is mainly used for the portal “QIS” and “OLAT”.

2. **WiWi-Account**
   With the WiWi account, you are able to surf in the internet.

3. **Goethe-Card**
   The Goethe Card is the most important student ID during your stay at Frankfurt University. This card can be used as a semester ticket per semester as well as for the entrance to Botanic Garden in Frankfurt.
Student’s Initiatives

The student government association represents the interests of the students of the Faculty of Economics and Business:

**Fachschaft WiWi**

Our students are involved in a variety of student organizations and extra-curricular activities. The Faculty offers comprehensive support and advising services throughout a student's entire degree program. Friendships that develop from activities outside the classroom often last long beyond graduation.

### Some of our Initiatives

<table>
<thead>
<tr>
<th>Initiative</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIESEC</td>
<td>Goethe Business &amp; Economics Club</td>
</tr>
<tr>
<td>Bachelor Meets Business</td>
<td>Green finance consulting e.V.</td>
</tr>
<tr>
<td>180 Degrees Consulting Frankfurt</td>
<td>Impress! e.V.</td>
</tr>
<tr>
<td>Founder Club Frankfurt</td>
<td>MTP—Marketing zwischen Theorie und Praxis e.V.</td>
</tr>
</tbody>
</table>
Sports at the University

All students, members, and affiliates of Goethe University Frankfurt are entitled to use the University Sports Centre (Zentrum für Hochschulsport). Sports at Goethe University are purely recreational and hence emphasize a good time and offer a break from the daily routine. At the Center for University Sports, you will find many sport offerings.

Address:
Zentrum für Hochschulsport (ZfH)
Ginnheimer Landstraße, 3960487 Frankfurt
☎ +49-(0)69-798-24516
Email
www.uni-frankfurt.de/hochschulsport
SSIX Buddy Program

We are the SSIX Buddy Program, a student initiative from the Faculty of Economics and Business, and we support the guest students from partner universities of the Faculty.

What is our motivation?

This initiative aims at getting to know the international students and to support them in their new study environment in Frankfurt as much possible. Our buddies are students from the Faculty and therefore brilliant partners for those who need assistance.

You can contact your Buddy before your arrival in Germany already, so that she or he can assist you in organizing your stay. As soon as you are here, we will help you with getting to know the University and exploring Frankfurt as well as with introducing you to fellow students.

We regularly organize activities like parties, bar crawls and enterprise visits, and you are more than welcome to join.

Please feel always free to get into contact with us or your Buddy. Students from other faculties are kindly requested to contact the Buddy Program of the central International Office, please see here.

We look forward to welcoming you in Frankfurt!

Your SSIX Buddy Team

Facebook
ssixbuddy@googlemail.com