Information Event Study Abroad
Faculty of Economics and Business
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1. Contact Information & Important Dates
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Where can you find us?

RuW Building
Rooms 1.247, 1.213, 1.214

Changes in Office Hours and Absences & News are on our Website

*No office hours right now
Questions? Contact us!

Questions about Degree Seeking Issues (Course Registration, Transcript, Grading, etc.)
To International Office of the Faculty Economics and Business

Janine Werner
RuW Building, Room 1.247
Email
Office Hours

Questions about Administrative Issues (Housing, Matriculation, etc.)
To Central International Office

Julia Freier
PEG Building, Room 2.G176
📞 +49-(0)69-798-15080
Email
Office Hours
Academic Calendar

Semester Dates
01\textsuperscript{st} October 2020 – 31\textsuperscript{st} March 2021

Lecture Dates
2\textsuperscript{nd} November 2020 – 21\textsuperscript{st} February 2021

Examination Period
22\textsuperscript{nd} February 2021 – 19\textsuperscript{th} March 2021
(For updates please check [here](#))

Official Holidays/ Christmas Break
19.12.2020 – 08.01.2021
2. Selecting Modules
General Information

Full Workload: 30 Credit Points per Semester

2 Types of Courses:

Lectures with exercises
- lectures, exercises, mentorial/tutorial
- ends with exam

Seminars/ Compact Seminars
- discussions, smaller groups
- ends with assignment, presentation and exam
<table>
<thead>
<tr>
<th>Bachelor Students</th>
<th>Master Students</th>
<th>Seminars &amp; Modules with capacity constrains</th>
<th>Modules from other faculties</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>Yes</td>
<td>Yes, but we advice no master seminars</td>
<td>Yes</td>
</tr>
</tbody>
</table>

| Registration      | Registration only for exams necessary | Registration only for exams necessary | • Registration via form  
• Limited to three courses at maximum  
• Place after registration is not guaranteed | • See other faculty’s rules  
• Please take notice of all important deadlines and differences in the registration process for exams at other faculties! |

*Note: Bachelor Lectures and Master Lectures require attendance.*
Lectures

• Attendance is not compulsory for lectures, but still we strongly urge you to view them *(Lectures will be held digitally!)*

• Try to help each other and form (if possible) digital studying groups

• Also do not underestimate the workload and start studying early enough!
# Course List to check relevant modules

## Course List Winter Term 2020/21

We do not guarantee that the dates and contents given below are correct and complete; the list may be subject to change.

*Please check the courses on QIS for the most up-to-date information and for more details linked here.*

You can find the exam timetable [linked here](#).

A space in the courses with a limited number of participants cannot be guaranteed. Please have an alternative in mind in case you do not get accepted.

### Bachelor Courses in English

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Exam ID</th>
<th>Course Title</th>
<th>ECTS-CP</th>
<th>Examiner</th>
<th>Limited Number of Participants</th>
<th>End of Registration</th>
<th>End of Withdrawal</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>WPMF-EOEK</td>
<td>2305</td>
<td>Einführung in die Ökonometrie</td>
<td>5</td>
<td>Hosseinkouchack</td>
<td>Nein</td>
<td>15. Jan. 21</td>
<td>15. Jan. 21</td>
<td>?</td>
</tr>
<tr>
<td>WPMF-GAP</td>
<td>2756</td>
<td>Governance from an Active Investor's Perspective</td>
<td>5</td>
<td>Bastian</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>.</td>
</tr>
</tbody>
</table>
Checking the Courses: LSF

Course Overview (SoSe 2018)

1. Vorlesungsverzeichnis
   1. Courses of the Faculty of Law
   2. Courses of the Faculty of Economics and Business Administration
   3. Courses of the Faculty of Social Sciences
   4. Courses of the Faculty of Educational Sciences
   5. Courses of the Faculty of Psychology and Sport Sciences
   6. Courses of the Faculty of Protestant Theology
   7. Courses of the Faculty of Roman Catholic Theology
   8. Courses of the Faculty of Philosophy and History
   9. Courses of the Faculty of Linguistics, Cultural Studies and Art
   10. Courses of the Faculty of Modern Languages
   11. Courses of the Faculty of Geosciences and Geography
   12. Courses of the Faculty of Computer Sciences and Mathematics
   13. Courses of the Faculty of Physics
   14. Courses of the Faculty of Biochemistry, Chemistry and Pharmacy
   15. Courses of the Faculty of Biosciences
   16. Courses of the Faculty of Medical Science
   17. Teacher Training
   18. Other Courses
Explaining German Abbreviations

Macroeconomics 2 - Single View

Basic Information

<table>
<thead>
<tr>
<th>Type of Course</th>
<th>Vorlesung mit Übung</th>
<th>Course Code</th>
<th>PMAK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term</td>
<td>SoSe 2017</td>
<td>Hours per week in term</td>
<td>4.0</td>
</tr>
<tr>
<td>Expected no. of participants</td>
<td>120</td>
<td>Max. participants</td>
<td></td>
</tr>
<tr>
<td>Language</td>
<td>englisch</td>
<td>Hyporlink</td>
<td></td>
</tr>
<tr>
<td>Credits</td>
<td>6</td>
<td>Assignment</td>
<td></td>
</tr>
</tbody>
</table>

Dates/Times/Location Group: [no name]

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Frequency</th>
<th>Duration</th>
<th>Room</th>
<th>Room plan</th>
<th>Lecturer</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue.</td>
<td>16:00 bis 18:00</td>
<td>woch</td>
<td>18.04.2017 to 21.07.2017</td>
<td>Hörsaalzentrum - HZ 15 (Vorlesungsrecht Fb 02)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mon.</td>
<td>12:00 bis 14:00</td>
<td>ungerWoch</td>
<td>24.04.2017 to 21.07.2017</td>
<td>Hörsaalzentrum - HZ 15 (Vorlesungsrecht Fb 02)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Title</td>
<td>Course Code</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Macroeconomics 2 - Single View</td>
<td>PMAK</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tbody>
</table>

**Basic Information**

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<td>PMAK</td>
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<thead>
<tr>
<th>Term</th>
<th>Hours per week in term</th>
</tr>
</thead>
<tbody>
<tr>
<td>SoSe 2017</td>
<td>4.0</td>
</tr>
</tbody>
</table>

**Course Type**

- Vorlesung mit Übung - Lecture with exercise
- Blockseminar – compact seminar
Frequency

Woch - weekly
gerWoch - even weeks
ungerWoch - uneven weeks
Einzel - single

<table>
<thead>
<tr>
<th>Week Number</th>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 45</td>
<td>November 01, 2020</td>
<td>November 08, 2020</td>
</tr>
<tr>
<td>Week 46</td>
<td>November 09, 2020</td>
<td>November 15, 2020</td>
</tr>
<tr>
<td>Week 47</td>
<td>November 16, 2020</td>
<td>November 22, 2020</td>
</tr>
<tr>
<td>Week 48</td>
<td>November 23, 2020</td>
<td>November 29, 2020</td>
</tr>
<tr>
<td>Week 49</td>
<td>November 30, 2020</td>
<td>December 06, 2020</td>
</tr>
</tbody>
</table>

Even & uneven weeks
Group

Dates/Times/Location Group: [no name]
In this case, you should attend all dates given below. It means that all the sessions will have different content.

Dates/Times/Location Group: Gruppe 1/Gruppe 2
In this case, you can choose between attending all sessions for Gruppe 1 or Gruppe 2. The content will be identical between the groups.
Online Learning System: **OLAT**
Using OLAT

– Log into OLAT with **HRZ Account**
– Change Language under Settings ("Einstellungen“) -> “Sprache”
– Use Search Engine to find your courses (Title or Course Code)

**OLAT is really important!!!!**
Questions on course selection?
3. Exams & Registration Process
Written Exams

Examination Timetable
Please check that your Exams do not Overlap

Registration for Exams via Registration Form
To be handed into the examination office of the Faculty Economics and Business digitally via email with subject “Student ID, registration exchange student” to pruefungsamt@wiwi.uni-frankfurt.de
Example of Registration
Important for Registration!

Adding a course
hand in a new form with just the added course on the list

Withdrawing from a course
fill in the withdrawal from with just the course you wish to withdraw from

Please follow these rules or your form will not be accepted!
Deadlines

Bachelor:
Register and Withdrawal until the 15th January 2021

Master (late deadline):
Registration until the 15th January 2021
withdrawal until one week before the exam

Modules with Capacity Constrains (Bachelor), Seminars (Bachelor) and Master (early deadline):
Registration and Withdrawal until the 11th November 2020
Who needs to leave before the 15\textsuperscript{th} February because of the next term at home?
Presheduled Exams

– Only possible if your new term at you home university starts earlier than our exam phase ends!
– Pre exam replaces the regular exam, you cannot participate in both

How to register/withdraw (Deadline: 15th January 2021)

1. Hand in Registration Form to exam office
2. Fill in Approval Form → collect signatures from 1.) Your home university 2.) your professors 3.) yourself
3. Hand in approval form to me (via e-mail) = Registration
4. To withdraw write an email or come to my office if possible
5. Take exam – Date and Time to be discussed with Professor
6. Grading via Exam Certificate (filled in by professor) handed in to me (digitally is fine too)
Example of Registration
Questions on exams?
4. Transcripts & Grading
Transcript of Records

- Records of achievements
- Automatically prepared
- Sent to you in March
- Please give us all your certificates (exam certificates from prescheduled exams, course certificates from other faculties, language course certificates, etc.)

<table>
<thead>
<tr>
<th>Sem.</th>
<th>Course Title</th>
<th>Course Code</th>
<th>Grade</th>
<th>ECTS Grade</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>W1se 2019/20</td>
<td>Leadership in the Financial Industry</td>
<td>LF1N</td>
<td>2,00</td>
<td>B</td>
<td>5</td>
</tr>
<tr>
<td>W1se 2019/20</td>
<td>Pricing</td>
<td>PING</td>
<td>1,30</td>
<td>A</td>
<td>5</td>
</tr>
<tr>
<td>W1se 2019/20</td>
<td>Introduction to Econometrics</td>
<td>EO1K</td>
<td>1,70</td>
<td>B</td>
<td>5</td>
</tr>
<tr>
<td>W1se 2019/20</td>
<td>German intensive course for Exchange Students (DIA)</td>
<td>DIA: B1</td>
<td>2,30</td>
<td>C</td>
<td>3</td>
</tr>
</tbody>
</table>

Dr. Lars Pitz

Certified to be true:

Frankfurt am Main:
## Grading System

<table>
<thead>
<tr>
<th>Grade Frankfurt</th>
<th>In Words</th>
<th>Explanation</th>
<th>ECTS Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 / 1,3</td>
<td>Very Good</td>
<td>A very good achievement</td>
<td>A / A</td>
</tr>
<tr>
<td>1,7 / 2,0 / 2,3</td>
<td>Good</td>
<td>An achievement that considerably surpasses the demands set</td>
<td>B / B / C</td>
</tr>
<tr>
<td>2,7 / 3,0 / 3,3</td>
<td>Satisfactory</td>
<td>An achievement that satisfies average demands set</td>
<td>C / C / D</td>
</tr>
<tr>
<td>3,7 / 4,0</td>
<td>Sufficient</td>
<td>Sufficient</td>
<td>E / E</td>
</tr>
<tr>
<td>5,0</td>
<td>Not sufficient</td>
<td>An achievement that does not meet demands set</td>
<td>F</td>
</tr>
</tbody>
</table>
5. Additional Information
Learning German

• German language courses at the ISZ „Internationales Studienzentrum“ (International Centre of Studies)

  Contact: Email or visit the Website

• Learn German…

  … to get to know German culture
  … to get in touch with Germans easier
  … to find your way through everyday life
  … to gain some credit points and good marks.
Library of the Faculty (BRuW)

Opening Hours
Mon - Fri 9 a.m. – 10 p.m.
Sat + Sun 10 a.m. – 10 p.m.

You need to “book” a spot in the library!!

Lending & Return
Mon - Fri 9 a.m. – 10 p.m.
Sat + Sun 10 a.m. – 10 p.m.

Your student ID card is also your library card.
Library of the Faculty (BRuW)

Library Booking System:

https://www.ub.uni-frankfurt.de/corona/monitor.html
Student’s Initiatives

- Fachschaft WiWi
- Enactus
- AIESEC
- Goethe Business & Economics Club
- Bachelor Meets Business
- Green finance consulting e.V.
- 180 Degrees Consulting Frankfurt
- Impress! e.V.
- Founder Club Frankfurt
- MTP—Marketing zwischen Theorie und Praxis e.V.
Covid-19 Updates

- **Contact restrictions**: Maximum 10 persons from 2 different households
- **Restaurants, Cafes, Bars, Clubs etc.**: only for take-away and delivery
- **Gyms, sport fields, swimming pools, Theater, Cinema, Opera**: closed
- **Cancel not necessary trips (also day trips)**
- **Massage places, Tattoo Studios, Beauty Salons**: closed
- **In the inner part of Frankfurt**: Masks are obligatory
- **For updates of the university please check** [here](#)

From 2\textsuperscript{nd} of November until end of November
Remember

• Please check your **Emails** regularly, also the spam folder!

• Please give us an alternative e-mail address if you use the email providers *outlook, live & Hotmail* by writing an email to [befas@wiwi.uni-frankfurt.de](mailto:befas@wiwi.uni-frankfurt.de)

• Staying for **two semesters**: Do not forget to re-register and pay the re-enrollment fee for the second semester in January!
Any last Questions?
Thanks for your attention and enjoy your time in Frankfurt!