Information Event Study Abroad
Faculty of Economics and Business
Table of Content

1. Contact information & important Dates
2. Selecting Modules and Studying Conditions
3. Exams
4. Transcripts
5. Additional Services
1. Contact Information & Important Dates
International Office of the Faculty of Economics and Business

Bianka Jäckel (Director)
☎️ +49 (0) 69 798 34607
jaeckel@wiwi.uni-frankfurt.de

Dr. Lars Pilz (Coordinator)
☎️ +49 (0) 69 798 34608
lpilz@wiwi.uni-frankfurt.de

Anette Zell
☎️ +49 (0) 69 798 34834
azell@wiwi.uni-frankfurt.de

Melanie Voigtländer (Master/ QTEM)
voigtländer@wiwi.uni-frankfurt.de

Student Assistants:
Asja Hasanovic (Incomings)
befas@wiwi.uni-frankfurt.de

Imke Häuser (Outgoings)
hiwi-international@wiwi.uni-frankfurt.de

Where can you find us?
RuW Building
Rooms 1.247, 1.213, 1.214

Changes in Office Hours and Absences & News are on our Website

*No office hours right now
Questions? Contact us!

Questions about Degree Seeking Issues (Course Registration, Transcript, Grading, etc.)
To International Office of the Faculty Economics and Business

Asja Hasanovic
RuW Building, Room 1.247
Email
Office Hours

Questions about Administrative Issues (Housing, Matriculation, etc.)
To Central International Office

Julia Freier
PEG Building, Room 2.G176
Phone: +49-(0)69-798-15080
Email
Office Hours
Academic Calendar

Semester Dates
01\textsuperscript{st} October 2021 – 31\textsuperscript{st} March 2022

Lecture Dates
18\textsuperscript{th} October 2021 – 18\textsuperscript{th} February 2022

Examination Period
21\textsuperscript{st} February 2022 – 11\textsuperscript{th} March 2022

(For updates please check here)

Official Holidays/Christmas Break
20\textsuperscript{th} December 2021 – 07\textsuperscript{th} January 2022
2. Selecting Modules
General Information

Full Workload: 30 Credit Points per Semester

2 Types of Courses:
Lectures with exercises
- lectures, exercises, mentorial/tutorial
- ends with exam

Seminars/ Compact Seminars
- discussions, smaller groups
- ends with assignment, presentation and exam
<table>
<thead>
<tr>
<th></th>
<th>Bachelor Lectures</th>
<th>Master Lectures</th>
<th>Seminars &amp; Modules with capacity constrains</th>
<th>Modules from other faculties</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Students</td>
<td>Yes</td>
<td>Yes, registration for attendance via professor</td>
<td>Yes, but we advice no master seminars</td>
<td>Yes</td>
</tr>
<tr>
<td>Master Students</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>
| Registration     | Registration only for exams necessary | Registration only for exams necessary | • Registration via form  
• Limited to three courses at maximum  
• Place after registration is not guaranteed | • See other faculty’s rules  
• Please take notice of all important deadlines and differences in the registration process for exams at other faculties! |
Lectures

• Attendance is not compulsory for lectures, but still we strongly urge you to view them (Lectures will be held digitally &/or in presence!)

• Try to help each other and form (digital) study groups

• Do not underestimate the workload and start studying early enough and frequently!
# Course List to check relevant modules

## Course List Winter Term 2020/21

We do not guarantee that the dates and contents given below are correct and complete; the list may be subject to change. Please check the courses on QIS for the most up-to-date information and for more details linked here.

You can find the exam timetable linked here.

Please Note the following:
A space in the courses with a limited number of participants cannot be guaranteed. Please have an alternative in mind in case you do not get accepted.

### Bachelor Courses in English

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Exam ID</th>
<th>Course Title</th>
<th>ECTS-CP</th>
<th>Examiner</th>
<th>Limited Number of Participants</th>
<th>End of Registration</th>
<th>End of Withdrawal</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEME: ECCO</td>
<td>2788</td>
<td>Economic Consequences of the Corona Crisis</td>
<td>8</td>
<td>Kaas</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>WPME: GAP</td>
<td>2766</td>
<td>Governance from an Active Investor's Perspective</td>
<td>5</td>
<td>Bößlein</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>SEME: IDOP</td>
<td>2671</td>
<td>Introduction to Dynamic Optimization</td>
<td>8</td>
<td>de La Grandville</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>WPMF: MACC</td>
<td>2745</td>
<td>Managerial Accounting</td>
<td>5</td>
<td>Schuwer</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>SEMM: MAAD</td>
<td>2540</td>
<td>Marketing Assets</td>
<td>8</td>
<td>Wies</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>SEMM: OCORE</td>
<td>2793</td>
<td>Omni-Channel Retailing</td>
<td>8</td>
<td>Maier</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>SEMM: ONCO</td>
<td>2790</td>
<td>Online Consumer Privacy</td>
<td>8</td>
<td>Miller</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>WPMM: PING</td>
<td>2581</td>
<td>Pricing</td>
<td>5</td>
<td>Reiner</td>
<td>Nein</td>
<td>15. Jan. 21</td>
<td>15. Jan. 21</td>
<td>,</td>
</tr>
<tr>
<td>WPEM: SPTH</td>
<td>2339</td>
<td>Spektralheorie</td>
<td>5</td>
<td>Bonski</td>
<td>Nein</td>
<td>15. Jan. 21</td>
<td>15. Jan. 21</td>
<td>,</td>
</tr>
<tr>
<td>SEME: EOSC</td>
<td>2789</td>
<td>The Economics of Structural Change</td>
<td>8</td>
<td>Dünecker</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>SEMF: TFCF</td>
<td>2790</td>
<td>Theory of the Firm and Corporate Financing</td>
<td>8</td>
<td>Schmidt</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
<tr>
<td>SEMF: TIFA</td>
<td>2760</td>
<td>Topics in Financial Accounting</td>
<td>8</td>
<td>Nienhaus</td>
<td>Ja</td>
<td>11. Nov. 20</td>
<td>11. Nov. 20</td>
<td>,</td>
</tr>
</tbody>
</table>
Electronic course catalogue: LSF
# German Abbreviations

## Macroeconomics 2 - Single View

### Basic Information

<table>
<thead>
<tr>
<th>Type of Course</th>
<th>Vortrag mit Übung</th>
<th>Course Code</th>
<th>PMAK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term</td>
<td>SoSe 2017</td>
<td>Hours per week in term</td>
<td>4.0</td>
</tr>
<tr>
<td>Expected no. of participants</td>
<td>120</td>
<td>Max. participants</td>
<td></td>
</tr>
<tr>
<td>Language</td>
<td>englisch</td>
<td>Hyperlink</td>
<td></td>
</tr>
<tr>
<td>Credits</td>
<td>6</td>
<td>Assignment</td>
<td></td>
</tr>
</tbody>
</table>

### Dates/Times/Location Group: [no name]

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Frequency</th>
<th>Duration</th>
<th>Room</th>
<th>Room- plan</th>
<th>Lecturer</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tue.</td>
<td>16:00 bis 18:00</td>
<td>woch</td>
<td>18.04.2017 to 21.07.2017</td>
<td>Hörsaalzentrum - HZ 15 (Verbelegungsrecht Fb 02)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mon.</td>
<td>12:00 bis 14:00</td>
<td>ungerWoch</td>
<td>24.04.2017 to 21.07.2017</td>
<td>Hörsaalzentrum - HZ 15 (Verbelegungsrecht Fb 02)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Frequency

- **Woch**: weekly
- **gerWoch**: even weeks
- **ungerWoch**: uneven weeks
- **Einzeln**: single

<table>
<thead>
<tr>
<th>Week Number</th>
<th>Start</th>
<th>End</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 42</td>
<td>October 18, 2021</td>
<td>October 24, 2021</td>
</tr>
<tr>
<td>Week 43</td>
<td>October 25, 2021</td>
<td>October 31, 2021</td>
</tr>
<tr>
<td>Week 44</td>
<td>November 01, 2021</td>
<td>November 07, 2021</td>
</tr>
<tr>
<td>Week 45</td>
<td>November 08, 2021</td>
<td>November 14, 2021</td>
</tr>
<tr>
<td>Week 46</td>
<td>November 15, 2021</td>
<td>November 21, 2021</td>
</tr>
</tbody>
</table>

*Even & uneven weeks*
Group

Dates/Times/Location Group: [no name]

In this case, you should attend the courses on all dates given below. It means that all the sessions will have different content.

Dates/Times/Location Group: Gruppe 1/Gruppe 2

In this case, you can choose between attending all sessions for Group 1 or Group 2. The content will be identical between the groups.
Online Learning System: OLAT
Using OLAT

– Log into OLAT with **HRZ Account**
– Change Language under Settings ("Einstellungen") -> “Sprache”
– Use Search Engine to find your courses (Title or Course Code)

**OLAT is really important!!!!**
Questions on course selection?
3. Exams & Registration Process
Written Exams

Examination Timetable
Please check that your Exams do not overlap

Registration for Exams via Registration Form

Please send the registration forms to the examination office of the Faculty Economics and Business via email with subject “Student ID, registration exchange student” to pruefungsamt@wiwi.uni-frankfurt.de

For updates:
Examination Office News
Example of Registration
Important for Registration!

Adding a course

hand in a new form with just the added course on the list

Withdrawing from a course

fill in the withdrawal from with just the course you wish to withdraw from

Please follow these rules or your form will not be accepted!
Deadlines

Bachelor:
Registration and Withdrawal until the 14\textsuperscript{th} January 2022

Master (late deadline):
Registration until the 14\textsuperscript{th} January 2022
withdrawal until one week before the exam

Modules with Capacity Constrains (Bachelor),
Seminars (Bachelor)
and Master (early deadline):
Registration and withdrawal until the 27\textsuperscript{th} November 2021
Who needs to leave before the 21\textsuperscript{st} February because of the next study term at home?
Presheduled Exams

– Only possible if your new term at your home university starts earlier than our exam phase ends, and the respective professor agrees!
– Pre exam replaces the regular exam, you cannot participate in both

How to register/withdraw (Deadline: 14th January 2022)

1. Hand in Registration Form to examination office
2. Fill in Approval Form → collect signatures from 1.) Your home university 2.) your professors 3.) yourself
3. Hand in approval form to befas@www.uni-frankfurt.de (via e-mail) = Registration
4. To withdraw write an email
5. Take exam – date and time to be discussed with professor well in advance
6. Grading via Exam Certificate (filled in by professor) handed in to me (digitally is fine too)
Example of Approval Form
Questions on exams?
4. Transcripts & Grading
Transcript of Records

- Records of achievements
- Automatically prepared
- Sent to you in March/April
- Please give us all your certificates (exam certificates from prescheduled exams, course certificates from other faculties, language course certificates, etc.)

International Office
Faculty of Economics and Business
Theodor-W.-Adorno-Platz 4, D-60629 Frankfurt am Main

Name of Student: Janine Werner
Matriculation Number: 1234567

Date: 16.09.2021

<table>
<thead>
<tr>
<th>Sem.</th>
<th>Course Title</th>
<th>Course Code</th>
<th>Grade</th>
<th>ECTS Grade</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>SoSe21</td>
<td>Accounting 1</td>
<td>BACC</td>
<td>2,00</td>
<td>B</td>
<td>6</td>
</tr>
<tr>
<td>SoSe21</td>
<td>Finanzen 2</td>
<td>BFIN</td>
<td>1,30</td>
<td>A</td>
<td>6</td>
</tr>
<tr>
<td>SoSe21</td>
<td>Einführung in die Ökonometrie</td>
<td>WPME:EOEK</td>
<td>1,70</td>
<td>B</td>
<td>5</td>
</tr>
<tr>
<td>SoSe21</td>
<td>German intensive course for</td>
<td>DIA:B2</td>
<td>2,00</td>
<td>B</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Exchange Students (DIA)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Dr. Lars Pilz

Certified to be true:

Frankfurt am Main:
<table>
<thead>
<tr>
<th>Grade Frankfurt</th>
<th>In Words</th>
<th>Explanation</th>
<th>ECTS Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 / 1,3</td>
<td>Very Good</td>
<td>A very good achievement</td>
<td>A / A</td>
</tr>
<tr>
<td>1,7 / 2,0 / 2,3</td>
<td>Good</td>
<td>An achievement that considerably surpasses the demands set</td>
<td>B / B / C</td>
</tr>
<tr>
<td>2,7 / 3,0 / 3,3</td>
<td>Satisfactory</td>
<td>An achievement that satisfies average demands set</td>
<td>C / C / D</td>
</tr>
<tr>
<td>3,7 / 4,0</td>
<td>Sufficient</td>
<td>Sufficient</td>
<td>E / E</td>
</tr>
<tr>
<td>5,0</td>
<td>Not sufficient</td>
<td>An achievement that does not meet demands set</td>
<td>F</td>
</tr>
</tbody>
</table>
5. Additional Information
Learning German

• German language courses at the ISZ „Internationales Studienzentrum“ (International Centre of Studies)

  Contact: Email or visit the Website

• Learn German…

  … to get to know German culture
  … to get in touch with Germans easier
  … to find your way through everyday life
  … to gain some credit points and good marks.
Library of the Faculty (BRuW)

Opening Hours
Mon - Fri 9 a.m. – 10 p.m.
Sat + Sun 10 a.m. – 10 p.m.

You need to “book” a spot in the library!!

Lending & Return
Mon - Fri 9 a.m. – 10 p.m.
Sat + Sun 10 a.m. – 10 p.m.

Your student ID card is also your library card.
Library of the Faculty (BRuW)

Library Booking System:

https://buchung.ub.uni-frankfurt.de/zeit/BRUW/

- Max. 6 spots in 1 week
- Confirm booking/Check-In: 15 min. before booked time slot until 45 min. after time slot

Eintrittskarte BRuW - Bibliothek Recht und Wirtschaft
Sports at the University

The „Zentrum für Hochschulsport“ (Centre of University Sports) offers a big variety of sports activities.

Address:

Zentrum für Hochschulsport (ZfH)
Ginnheimer Landstraße, 3960487 Frankfurt
📞 +49-(0)69-798-24516

Email

www.uni-frankfurt.de/hochschulsport
Student’s Initiatives

- Fachschaft WiWi
- Enactus
- AIESEC
- Goethe Business & Economics Club
- Bachelor Meets Business
- Green finance consulting e.V.
- 180 Degrees Consulting Frankfurt
- Impress! e.V.
- Founder Club Frankfurt
- MTP—Marketing zwischen Theorie und Praxis e.V.
- More initiatives
Remember

• Please check your **Emails** regularly, also the spam folder!

• Please give us an alternative e-mail address if you use the email providers **outlook, live & Hotmail** by writing an email to [befas@wiwi.uni-frankfurt.de](mailto:befas@wiwi.uni-frankfurt.de)
Any last Questions?
Thanks for your attention!